



GOVT. POLYTECHNIC FOR WOMEN

Lower Shiv Nagar, Near AG's office Jammu-180001

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Er. Neelanjana Manwali
Principal

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CIRCULAR

Sub: - Cleanliness drive in all Government Offices-regarding Swachhta Pakhwada (1-15 August 2021).

Sir,

In reference to Department of Skill Development, Civil Secretariat, J&K circular no. DSD-Gen/18/2021-02 dated:- 30-07-2021 regarding the subject cited above, the institution shall be conducting the Cleanliness drive in the Institution. As such all I/c HODs/I/c Departments/I/c Estate officer/I/c NSS /PET are directed to prepare calander accordingly and submit the report to the undersigned.

Neelanjana

(Er. Neelanjana Manwali)
Principal
Govt. Polytechnic for Women
Jammu.

No: - WPJ/F₁244/500-502

Dated: - 2 /08/2021

Copy to the:-

1. Director, Skill Development Department, J&K for information.
2. All I/c HODs/I/c Departments/I/c Estate officer/I/c NSS /PET for information and compliance.
3. Accountant/Cashier for information.